

# PROJECT SAFE NEIGHBORHOODS GRANT PROGRAM

The U.S. Department of Justice (DOJ), Office of Justice Programs' Bureau of Justice Assistance is pleased to announce it is seeking applications for funding under the Project Safe Neighborhoods (PSN) Grant Programs. The program furthers DOJ's mission by providing a total of \$10 million in grants nationally to support and expand PSN task force efforts to reduce gun crime. The total amount to be considered for all projects submitted by the Southern District of Texas (SDTX) is \$309,606. This amount could be reduced depending on the number of applications submitted nationwide. Of this amount, 29 percent will be set-aside for juvenile gun violence reduction initiatives.

## Overview

PSN is a nationwide network designed to create safer neighborhoods by reducing gun violence and gun crime, and sustaining that reduction. The program's effectiveness is based on the cooperation of local, state and federal agencies in the SDTX. The SDTX PSN task force implements the five core elements of PSN--partnerships, strategic planning, training, outreach, and accountability--to address specific gun-crime problems in this District. Details on the five elements can be found online at [www.ncjrs.gov/html/bja/205263/](http://www.ncjrs.gov/html/bja/205263/).

Applications under this solicitation must fall under one of the following 8 categories of the PSN Strategic Plan for the SDTX:

1. Providing more firearms-related training for law enforcement officers,
2. Providing equipment, where funding permits, that aids in investigation and prosecution of firearm cases,
3. Raising public awareness about Project Safe Neighborhoods, the need for reporting gun crime, and the need for responsible firearm ownership,
4. Promoting juvenile prevention and intervention initiatives that tend to reduce those risk factors that are precursors to gun violence - i.e., truancy, neglect and abuse, gang-involvement and drugs,
5. Assisting probation and parole with enhanced supervision and intervention of violent and armed offenders,
6. Assisting communities and schools to organize or implement programs aimed at preventing and/or combating gun violence,
7. Supporting promising proactive law enforcement initiatives designed to target gun violence or identifiable firearm related problems, and
8. Targeting a high crime area of SW Houston that includes beats 17E10, 17E20, 17E30, 18G30, 18G50, 18G60, and 19G10 for enhanced law enforcement/community initiatives/ and media campaign.

## **Eligibility**

Only nonprofit organizations and units of state and local government are eligible to apply.

## **Deadline for Application**

The due date for applying for funding under this announcement is 5:00 p.m. CST on Monday, April 3, 2006.

## **Program-Specific Information**

DOJ has dedicated these monies to fund current and expanded comprehensive gun crime reduction strategies within the SDTX.

**Award Amount:** The total amount allocated to all projects selected in the SDTX is \$309,606. Of this amount, 29 percent will be set-aside for juvenile gun violence reduction initiatives.

**Match Requirement:** There is no match requirement.

**Length of the Award:** Awards will be made for any length of time up to 36 months.

**Unallowable Costs:** Unallowable costs for PSN grant funds include:

- gun locks (for details, see [www.projectchildsafe.org](http://www.projectchildsafe.org))
- confidential funds
- gun buy-back programs
- air-time to run the national public service announcements “Mothers,” “Sentenced,” and “Family Prison”

Federal funds must be used to supplement existing funds for program activities and cannot replace or supplant nonfederal funds that have been appropriated for the same purpose.

## **Performance Measures**

To assist in fulfilling DOJ’s responsibilities under the Government Performance and Results Act (GPRA), P.L. 103-62, applicants who receive funding under this solicitation must provide data that measures the results of their work.

## **How to Apply**

The Application must be submitted by e-mail by the deadline to the following two addresses: [caren.thomas@usdoj.gov](mailto:caren.thomas@usdoj.gov) and [icc\\_ksk@shsu.edu](mailto:icc_ksk@shsu.edu). The application should consist of three attachments to the cover e-mail, as explained below. The cover e-mail should list a point of contact’s name and telephone number.

## **What an Application Must Include**

The Application should be formatted as a Microsoft Word document, using font Times New Roman, size 12. The Application must include the following three attachments:

**Program Narrative (Attachment 1)**

The Program Narrative must be no more than 15 pages in length, addressing paragraphs A. through D. below.

- A. Problem and Proposed Strategy:** Develop a concise picture of the gun crime problem to be addressed with the requested funds. Describe the current gun crime problem including data to support the problem and what has been done to date. Identify the target area for the focused PSN efforts. Explain how this additional funding will be coordinated with other programs or related funding. List any organizations and partners involved in the planning and implementation process. (If you are seeking additional funding for a previously funded PSN project, please provide data supporting successful outcomes to-date.)
- B. Goals and Objectives:** Describe the goals and objectives of the proposed project. Goals should specifically address the problem identified in paragraph A. above. Objectives are specific statements outlining how the strategy's broader goals will be achieved, are quantifiable, and focus on the methods used by the project to address the problem.
- C. Implementation Plan:** Include a plan for implementing the strategy in paragraph A. above. The implementation plan should provide a clear overview of when the project's objectives and action steps will be implemented and completed. The plan should also include a detailed time-line, in chart form, that identifies milestones for significant tasks.
- D. Program Evaluation/Performance Measures:** Applicants must collect data relevant to the goals listed in their application. Identify how data for goals and objectives will be collected and used for future improvements or strategies. DOJ will provide grantees with specific performance measures to be used for semi-annual progress reports.

**Summary of Program (Attachment 2)**

This summary must be no longer than 2 pages in length and include a synopsis of the main points included in the discussion of paragraphs A. through D. of the Program Narrative, as noted above. The Summary of the Program must be submitted with the e-mail as a separate file from the entire Program Narrative.

**Budget Detail Worksheet (Attachment 3)**

A budget that is allowable and reasonable must be provided. The Budget Detail Worksheet must be submitted with the e-mail as a separate file from the Program Narrative and the Summary of the Program. Funding may be requested in the following categories: personnel, fringe benefits, supplies, equipment, travel, contractual/other, and indirect. For questions on the budget detail, please contact Kristi Kreier, Director of Budget and Finance, Criminal Justice Division, Sam Houston State University, at 936-294-3579.

## **Selection Criteria**

The Southern District of Texas' final award amount will be determined by DOJ based on need and past performance. At the time of this solicitation, the total amount to be considered for all projects submitted by the Southern District of Texas (SDTX) is \$309,606. This amount might be reduced depending on the number of applications submitted nationwide. If the amount is reduced, selected applicants could be requested to reduce the amount of their funding request.

## **Review and Selection Process**

The PSN Task Force's Selection Committee will review and select award recipients from the applications submitted prior to the deadline. These applications will be submitted by the Fiscal Agent for the SDTX to DOJ. If the SDTX is selected for funding, the U.S. Attorney's Office will notify all applicants of the programs to be funded in the SDTX. Similarly, if the SDTX is not funded, all applicants will be informed.

## **Contact Information**

For assistance with the requirements of this solicitation, contact Richard Magness, Assistant U.S. Attorney, 713-567-9582, or Caren Thomas, Law Enforcement Coordinator, 713-567-9336.